



New Bedford Police Department Central Records Bureau

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Phone: 508-991-6300 Fax: 508-979-1566

Scott W. Lang
Mayor

David A. Provencher
Chief of Police

Request for Information and/or Printouts

Date: ____/____/____

ALL REQUESTS FOR INFORMATION, FILE SEARCHES, OR PRINTOUTS
MUST BE APPROVED BY THE KEEPER OF THE RECORDS.

Name of person requesting information: _____

Phone number of person requesting information: (____) ____-____

Date information is needed: ____/____/____

Description of printout or file search (be as specific as possible): _____

For Internal Use Only

Approved by: _____

Completed by: _____

Date Completed: ____/____/____

Printout: # of pages: ____ Cost per page: \$ ____ Cost for Service: \$ ____

File Search: # of hours: ____ Cost per hour: \$ ____