



# New Bedford Police Department Central Records Bureau

871 Rockdale Avenue, New Bedford, MA 02740  
Phone: 508-991-6300 Fax: 508-979-1566

Scott W. Lang  
Mayor

David A. Provencher  
Chief of Police

### Request for Information and/or Printouts

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

ALL REQUESTS FOR INFORMATION, FILE SEARCHES, OR PRINTOUTS  
MUST BE APPROVED BY THE KEEPER OF THE RECORDS.

Name of person requesting information: \_\_\_\_\_

Phone number of person requesting information: (\_\_\_\_) \_\_\_\_-\_\_\_\_

Date information is needed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Description of printout or file search (be as specific as possible): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### For Internal Use Only

Approved by: \_\_\_\_\_

Completed by: \_\_\_\_\_

Date Completed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Printout: # of pages: \_\_\_\_ Cost per page: \$ \_\_\_\_ Cost for Service: \$ \_\_\_\_

File Search: # of hours: \_\_\_\_ Cost per hour: \$ \_\_\_\_